



INDIANA  
DEPARTMENT OF  
CHILD  
SERVICES

*“Indiana children will live in safe, healthy and supportive families and communities.”*



# Family Preservation Model



# COMMUNITY-BASED FAMILY PRESERVATION SERVICES REQUEST FOR PROPOSALS (RFP)

- **Pre-Proposal Conference**

January 8, 2020

10:00 AM - 12:00 PM

Indiana Government Center South (IGCS) Auditorium



# Agenda:

- General Information
- Purpose of Today
- Why Family Preservation?
- Indiana Out-of-Home Cases
- Timeline of Events
- RFI Responses
- Medicaid Language Updates
- The Per Diem Rate
- Family Preservation Service Standard
- Purpose of the RFP
- Key Dates
- Term of the Contract
- Transmittal Letter
- Provider Narrative
- Service Narrative
- Proposal Preparation
- Evaluation Criteria
- Minority and Women's Business Enterprises
- Subcontractor Compliance
- Question/Inquiry Process
- IDOA Procurement Information
- Questions, Comments, Concerns



## General Information:

- Sign-In Sheet for Attendees
- PowerPoint and Sign-In Sheet will be posted on DCS's Current Requests For Proposal webpage:
  - <https://www.in.gov/dcs/3151.htm>
- Questions
  - Any verbal response is not considered binding; respondents are encouraged to submit any questions formally, in writing, if it affects the proposal that will be submitted to the state.



# Purpose of Today

- Provide historical context into this project, including Indiana's performance related to keeping families together.
- Discuss the impacts of caregiver separation.
- Provide a timeline of events leading up to today.
- Provide an overview of benefits of a per diem approach.
- Provide an overview of what is required with these family preservation services.
- Provide an overview of the RFP and response requirements.



# Why family preservation?

- January 2018: Gov. Holcomb asked the Child Welfare Policy and Practice Group (CWG) to complete a statewide assessment of DCS.
- This assessment highlighted removal rates in excess of the national average, and considerably higher than neighboring states.



# Indiana out-of-home cases

- CWG report: Indiana's out-of-home cases increased 89.4% between September 2005 and September 2017.
- Indiana's rate of removal: 8 children per 1,000. National rate of removal: 3.6 per 1,000.
- Every neighboring state but Kentucky decreased out-of-home cases during this 12-year span; Kentucky's increase was only 17.3%.





# More stats...

- Indiana had more children in out-of-home care (20,394) than every neighboring state, even though those states all have greater populations (again, except Kentucky. Indiana's population is 6.6M, and Kentucky's is 4.5M, but they had 8,063 children in out-of-home care).

### Out-of-home cases by state:

- IL—14,255, pop: 12.75M
- OH—14,891, pop: 11.7M
- MI—11,886, pop: 10M





# How does out-of-home care impact children?

- **Disrupted attachment**—Attachment begins at birth. Disruption causes emotional, social, physical and intellectual harm.
- **Increased trauma.** Removing children increases their ACE score, which predicts negative outcomes in adulthood.
- In our quest to prevent harm that we **can** see, we often cause harm that we **can't**...



# Long-term effects

- Children who have suffered traumatic separations from their parents can display **low self-esteem, distrust of others, mood disorders, socio-moral immaturity and inadequate social skills.\***
- **Regressive behavior**, such as bedwetting, is a common response to separation. **Cognitive and language delays** are also highly correlated with early traumatic separation.\*

[http://www.practicenotes.org/vol2\\_no4/effects\\_of\\_separation\\_and\\_attachment.htm](http://www.practicenotes.org/vol2_no4/effects_of_separation_and_attachment.htm)



# A desire for safety

- *Abused children are as attached to their caregivers as non-abused children.*
- Kids want to be with their primary caregiver; **they just want to be safe there.**



# Timeline of events

- **April 2019**—House Enrolled Act 1001 requires DCS to reimburse providers for “family preservation services” using a “per-diem model,” effective **Oct. 1, 2019**.
- **May 2019**: DCS hosted a bidder’s conference, with plans to open an RFP in June 2019. \*
- **Provider input** into the per-diem rate was to be **obtained through the RFP responses**.

\*archived at <https://indiana.adobeconnect.com/pvx7vvg7r15u/>



# Summer 2019

- Providers really wanted the per-diem rate to be posted prior to the RFP, and DCS really wanted provider input into the rate.
- **July 2019:** DCS posted a **Request for Information (RFI)** to allow providers to offer feedback on a potential rate. \*
- This RFI sought to obtain **provider input** into what the **per-diem rate** should be as well as the **program goals**.

\*available at <https://www.in.gov/idoa/proc/bids/20-030/>



# RFI responses

- **August 2019:** The family preservation RFI closed on Aug. 26. There was a **robust response**, which helped to inform this RFP.
- Many formal questions were submitted and responded to by DCS.\*

\*Responses are still available at the RFI site through IDOA.



## RFI, continued...

- Providers had thoughtful suggestions about program goals; these are reflected in the posted service standards.
- *Goals focus on:*
  - *Preserving families while ensuring child safety.*
  - *Developing Protective Factors, using the PFS-2 to encourage conversation and treatment goals around these dynamic factors.*
  - *Teaching families how to meet their own concrete needs and utilize their own resources.*
  - *Sustained positive effects with reduced repeated maltreatment.*



# Medicaid language updates

- **Many providers requested clarification around the interaction of the per diem and Medicaid.** DCS engaged in many conversations with OMPP and updated the billing section of the service standard based on official OMPP input. The Service Standard now states:
  - For medically necessary services:
    - Medicaid or other third-party payers may be utilized to treat the presenting condition.
    - Examples include but are not limited to:
      - Substance Use Disorder Treatment
      - Detoxification
      - Acute hospitalization



# Medicaid language updates continued...

- Per-diem rates assume DCS will pay for the full cost of the services provided under the evidence-based models that form the foundation of the work with the family.
- Providers should not bill Medicaid (or any other third party) for the services that DCS is providing, but Medicaid can be billed for any covered services provided outside of the DCS per-diem model.



# The per-diem rate

- DCS analyzed provider responses and reviewed service claims related to the targeted populations for family preservation services (in-home CHINS and Informal Adjustments). DCS also consulted with Maximus to determine a per-diem rate for *all* in-home CHINS and IAs, statewide.
- Rate: **\$113.47/day** for families with **up to two children** and an additional **\$24.25 for each additional child** formally involved in the case.



# Why a per-diem approach?

- Simplifies claims



- **Streamlines audits:** Concerns regarding travel time, no-shows, collateral contacts, and human-error issues are eliminated
- **Saves everyone time**





## More benefits...

- **Increased flexibility:** Gives ability to predict revenue (and the freedom to explore other revenue sources).
- **One provider** agency per case will make teaming easier, improve coordination, and reduce confusion for families.



## Benefits, continued...

- The need for your staff to hit **billable-hour goals** goes away. We've heard from lots of providers how this adds stress and reduces job satisfaction and retention.
- *Outcomes are more **easily tracked*** with one agency per family, instead of multiple ones. You'll have more data around the impact of your agency's work.



# Still more benefits!

- **Focused efforts:** Providers can help families become self-sufficient and learn to use their own community resources without worrying about how to make work that billable.
- **Collateral contacts:** Phone calls, text messages, FaceTime, etc., are permissible. You decide how you spend your time with each family without having to worry about reimbursement.



## Another important benefit...

- Prepares us for our eventual implementation of the **Family First Prevention Services Act (FFPSA)**.
- **FFPSA**- Allows states to use Federal Title IV-E funds to support delivering services to families with the goal of preventing removals of children from their primary caregivers, provided approved evidence-based models are used with appropriate families.
- This will give us experience delivering evidence-based models statewide.

# Most importantly...

- Our goal is clear:

**preserve more families.**



*If we do this right, we can prevent the trauma and disrupted bonding that occurs with removals, and help kids grow up healthier, and in stronger, safer families.*



# So, what's this going to look like?

- New **Family Preservation** Service Standard
  - Services are designed for families with a **substantiated** incident of abuse and/or neglect that doesn't require removal from the home provided DCS introduces **appropriate services** to the caregiver/family, with caregiver broadly defined.
  - *ALL in-home CHINS and Informal Adjustments will be referred for these services.*



# Family Preservation Service Standard

- **Family-centered services**, with all Informal Adjustments and in-home CHINS cases receiving their services under this standard.
- No CANS score requirement, no “leveling” families, no service-mapping.
- One provider agency per family.



# Family Preservation Service Standard

- **Evidence-based models:** Providers decide which evidence-based model(s) they use, based on individual families' needs and the provider's clinical assessment.
- **Trauma-informed care:** Care must be strengths-based and focused on supporting families.



# Family Preservation Service Standard

- **Thorough safety planning:** DCS will be actively involved with providers in creating Safety Plans for each case.
- **Home-based:** Home-based care continually assessing safety. Providers must complete at least one home visit with the child per week and assess the entire home's safety.

# Family Preservation Service Standard

- **Outcomes-focused:** Billable hours shouldn't dictate intensity. Families' needs should. Meet families where they are, and focus on outcomes, not time.
- **Individualized services:** The *right service* for the *right family* at the *right time* at the *right intensity*.

*No longer will families that need the most help receive the least, while those that need the least receive the most.*

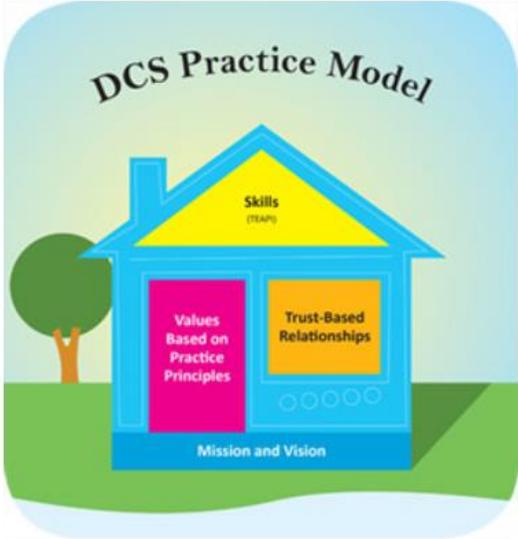
# Family Preservation Service Standard

- **Concrete assistance:** Providers will utilize funds received through their per-diem to assist families with concrete-assistance needs, when failure to do so would result in the need to remove the child.
- **Teaching families:** Providers should teach clients to how to meet their own concrete-assistance needs using their own resources and planning.



# Family Preservation Service Standard

- Adherence to the **DCS practice model**
- **Changes to staff qualifications.** Providers will be expected to ensure applicable laws are followed, and staff members working with families have qualifications consistent with the evidence-based model(s) being utilized.



# Purpose of the RFP

- The purpose of this RFP is to select multiple Community-Based Family Preservation Services providers that can satisfy DCS's need for the provision of Family Preservation Services in the 18 DCS Regions and the corresponding local offices in the State.
- Services shall be provided in accordance with the aforementioned DCS Service Standard as outlined in Attachment A.



# Key Dates

Activity	Date
Issue of RFP	December 16, 2019
Pre-Proposal Conference	January 8, 2020 10:00 AM - 12:00 PM Eastern Time Indiana Government Center South (IGCS) Auditorium
Deadline to Submit Written Questions	January 13, 2020 by 3:00 PM Eastern Time
Response to Written Questions/RFP Amendments	January 24, 2020
Submission of Proposals	February 21, 2020 by 3:00 PM Eastern Time
<b>The dates for the following activities are target dates only. These activities may be completed earlier or later than the date shown.</b>	
Proposal Evaluation	February 2020 – March 2020
Proposal Discussions/Clarifications (if necessary)	March 2020
Notification of Awards	April 2020
Preparation of Contracts	April 2020 – May 2020
Contract Start Date	June 1, 2020



# Term of the Contract

- The term of the contract shall be for a period of one (1) year and one (1) month from the date of contract execution.
- There may be two (2) one-year renewals for a total of three (3) years and one (1) month at the State's option.

# Transmittal Letter

- The Transmittal Letter must be in the form of a letter and address each component under RFP Section 2.2.
- The Respondent must indicate in their Transmittal Letter which Region(s) they are proposing services for. Only one Transmittal Letter should be completed regardless of how many Region(s) the Respondent is proposing services for.
- A mandatory requirement for submitting a proposal is acceptance of all contract clauses in Attachment E Sample Contract. Respondents must indicate their acceptance of all contract clauses in the Transmittal Letter.
- The Respondent must explicitly acknowledge acceptance of the per diem rate as calculated, as well as the per diem payment methodology as presented in RFP Section 2.4 Per Diem Rate. Respondents must indicate their acceptance in the Transmittal Letter. This acceptance is mandatory.





# Provider Narrative Template (Attachment C)

- Please follow the instructions in the Provider Narrative Template.
- Completed Provider Narratives shall be a maximum of five pages in length, not including attachments.
- Times New Roman, at least 10 font, with 1-inch margins should be used.
- Additional description of required attachments can be found in Attachment B KidTraks RFP User Guide - Appendix B.
- Respondents should only submit one Provider Narrative regardless of how many Region(s) the Respondent is proposing services for.
- The State encourages providers to serve all counties within their proposed Region(s) whenever possible.

# Service Narrative Template (Attachment D)

- Please follow the instructions in the Service Narrative Template.
- Completed Service Narratives shall be a maximum of five pages in length, not including attachments.
- Times New Roman, at least 10 font, with 1-inch margins should be used.
- Additional description of required attachments can be found in Attachment B KidTraks RFP User Guide - Appendix B.
- Respondents should only submit one Service Narrative regardless of how many Region(s) the Respondent is proposing services for.
- The Respondents should list all Region(s) in which they are proposing to provide Family Preservation Services in their Service Narrative.
- The State encourages providers to serve all counties within their proposed Region(s) whenever possible.



# Proposal Preparation

- Attachment B - KidTraks RFP User Guide contains detailed instructions on how to submit proposals online
- All relevant attachments must be completed and included before you submit your proposal
- Appendix A includes helpful tips regarding submitting a proposal response while Appendix B describes a number of required attachments to the Provider and Service Narratives
- Please note: Providers must sign their application for their proposal to be considered.
- Proposals **MUST** be submitted **by Feb. 21, 2020, at 3 p.m.** to be considered.



# Evaluation Criteria

Criteria	Points
1. Adherence to Mandatory Requirements	Pass/Fail
2. Provider Narrative Review	35 available points
3. Service Narrative Review	35 available points
4. Minority Business Enterprise Subcontractor Percentage Commitment	5 (1 bonus point is available, see Section 3.2.1)
5. Women Business Enterprise Subcontractor Percentage Commitment	5 (1 bonus point is available, see Section 3.2.1)
<b>Total</b>	<b>80 (82 if bonus awarded)</b>

# Minority and Women's Business Enterprises

## Mission/Vision

- Promote, monitor, and enforce the standards for certification of minority and women's business enterprises.
- Provide equal opportunity to minority and women enterprises in the state's procurement and contracting process.

## Nondiscrimination and Antidiscrimination Laws

- Pursuant to Indiana Civil Rights Law, specifically IC §22-9-1-10, every state contract shall contain a provision requiring the contractor and subcontractors to not discriminate against any employee or applicant with respect to Protected Characteristics.





# Minority and Women's Business Enterprises

## Contact Information

- Phone: 317-232-3061
- E-mail: [mwbecompliance@idoa.in.gov](mailto:mwbecompliance@idoa.in.gov)
- Web: [www.in.gov/idoa/mwbe](http://www.in.gov/idoa/mwbe)

## Complete Attachment H M/WBE Participation Plan Form

- Include sub-contractor letter of commitment

## Goals for Proposal

- 8% Minority Business Enterprise
- 8% Women's Business Enterprise



**ATTACHMENT H  
MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR  
COMMITMENT FORM**

In accordance with 25 IAC 5-5, the Respondent is expected to submit with its proposal a Minority & Women's Business Enterprises RFP Subcontractor Commitment Form. The Form must show that there are, participating in the proposed contract, Minority Business Enterprises (MBE) and Women Business Enterprises (WBE) listed in the Minority and Women's Business Enterprises Division (MWBED) directory of certified firms located at <http://www.in.gov/idoa/2352.htm>.

If participation is met through use of vendors who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost and percentage of total bid amount of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. All Respondents must utilize \$100,000 for their "Total Bid Amount". This "Total Bid Amount" is not intended to be a guarantee or reflection of actual contract value but rather is included for evaluation purposes. The Contractor will be held to their commitment percentage(s) rather than the estimated dollar amount(s).

Failure to meet these percentage goals will affect the evaluation of your Proposal. The Department reserves the right to verify all information included on the MWBE Subcontractor Commitment Form.

**Prime Contractors must ensure that the proposed subcontractors meet the following criteria:**

- Must be listed on the IDOA Directory of Certified Firms, **on or before** the proposal due date
- Prime Contractor must include with their proposal the subcontractor's M/WBE Certification Letter provided by IDOA, to show current status of certification.
- Each firm may only serve as one classification – MBE or WBE (see RFP Section 1.21)
- A Prime Contractor who is an MBE or WBE must meet subcontractor goals by using other listed certified firms. Certified Prime Contractors cannot count their own workforce or companies to meet this requirement.
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or service only in the industry area for which it is certified as listed in the directory at <http://www.in.gov/idoa/2352.htm>
- Must be used to provide the goods or services specific to the contract
- National Diversity Plans are generally not acceptable

**MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR LETTER OF  
COMMITMENT (MWBE)**

A signed letter(s), on company letterhead, from the MBE and/or WBE must accompany the MWBE Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the MBE and/or WBE of its subcontract amount and percentage, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. The MBE and/or WBE subcontractor amount and subcontractor percentage is only based on the initial term of the contract, unless the products and/or services are needed beyond the initial term. Any products and/or services desired after the initial term will require separate negotiations between the prime contractor and subcontractor. The State may deny evaluation points if the letter(s) is not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of the "Total Bid Amount" and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound by the regulatory processes involving the State's M/WBE Program. Questions involving the regulations governing the MWBE Subcontractor Commitment Form should be directed to: Minority and Women's Business Enterprises Division at (317) 232-3061 or <http://www.in.gov/idoa/2352.htm>.



# Minority and Women's Business Enterprises

**Prime contractors must ensure that the proposed subcontractors meet the following criteria:**

- Are listed in the IDOA Directory of Certified Firms, on or before the proposal due date, national diversity plans are generally not accepted. The directory can be found here:  
<http://www.in.gov/idoa/mwbe/2743.htm>.
- **Serve a Valuable Scope Contribution (VSC) on the engagement, as confirmed by the State.**
- Provide the goods or services specific to the contract and within the industry area for which it is certified.



# Minority and Women's Business Enterprises

## Prime contractors should note the following:

- Subcontractors' MBE/WBE Certification Letter, provided by IDOA, must accompany the proposal to show current status of certification.
- Each firm may only serve as one classification – MBE or WBE
- Pursuant to 25 IAC 5-6-2(b)(d), a Prime Contractor who is a MBE or WBE must meet subcontractor goals by using other listed certified firms. Certified Prime Contractors cannot count their own workforce or companies to meet this requirement.
- All Respondents **must utilize \$100,000 for their "Total Bid Amount"**. This "Total Bid Amount" is not intended to be a guarantee or reflection of actual contract value but rather is included for evaluation purposes.
- The Contractor will be held to their commitment percentage(s) rather than the estimated dollar amount(s).



**STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM**

RFP#: 10000178

DUE DATE: February 21, 2020 by 3:00 PM Eastern Time

TOTAL BID AMOUNT: \$100,000

<input type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm	
Company Name:	Contact Person:
Address:	E-mail:
	Telephone Number:      Fax Number: (    )                              (    )
Sub-Contract Amount (for percentage validation purposes):	Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract:</u>
Sub-Contract Percentage of Total Bid (for scoring purposes per RFP section 3.2.1):	
Provide approximate dates when Sub-Contractor will perform on this project:	

<input type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm	
Company Name:	Contact Person:
Address:	E-mail:
	Telephone Number:      Fax Number: (    )                              (    )
Sub-Contract Amount (for percentage validation purposes):	Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract:</u>
Sub-Contract Percentage of Total Bid (for scoring purposes per RFP section 3.2.1):	
Provide approximate dates when Sub-Contractor will perform on this project:	

Respondent Firm	Telephone Number
Address	Fax Number
City/State/Zip Code	Email Address
Representative	Authorizing Signature
Date	Printed Name and Title

Please check if additional forms are attached.

Page \_\_\_\_\_ of \_\_\_\_\_

**FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.**



# Minority and Women's Business Enterprises

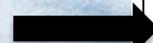
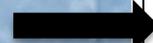
## STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM

RFP#: 10000178

DUE DATE: February 21, 2020 by 3:00 PM Eastern Time

TOTAL BID AMOUNT: \$100,000

<input type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm	
Company Name:	Contact Person:
Address:	E-mail:
	Telephone Number: ( )      Fax Number: ( )
Sub-Contract Amount (for percentage validation purposes):	Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract:</u>
Sub-Contract Percentage of Total Bid (for scoring purposes per RFP section 3.2.1):	
Provide approximate dates when Sub-Contractor will perform on this project:	





# Minority and Women’s Business Enterprises

- **Current Process** - MWBE scoring is conducted based on 10 points plus a possible 2 bonus points scale

- MBE: Possible 5 points + 1 bonus point
- WBE: Possible 5 points + 1 bonus Point

- **Professional Services Scoring Methodology:**

- The points will be awarded on the following schedule:

%	1%	2%	3%	4%	5%	6%	7%	8%
Pts.	.625	1.25	1.875	2.5	3.125	3.75	4.375	5.0

- Fractional percentages will be rounded up or down to the nearest whole percentage
- If the respondent’s commitment amount is >\$0 but the commitment percentage is rounded down to 0% for MBE/WBE participation the respondent will receive 0 points.
- If the respondent’s commitment amount is \$0 they will receive a deduction of 1 point from their respective MBE or WBE score.
- The highest submission which exceeds the goal in each category (“exceeds” defined as a commitment percentage that is equal to or greater than 9% before rounding) will be awarded 6 points (5 points plus 1 bonus point). In case of a tie both firms will receive 6 points



# Subcontractor Compliance

## Audit System

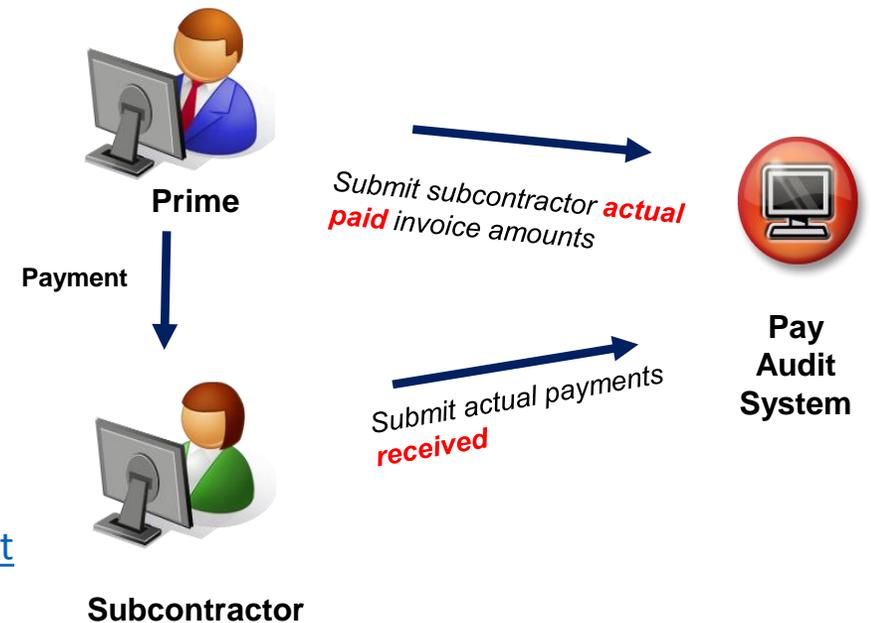
Tool utilized to monitor the state's diversity spend for subcontractors

Selected primes and subcontractors are required to report payments submitted or received through this web-based tool

Based on contract terms payments should be reported monthly or quarterly

**Questions?** Contact Division of Supplier Diversity

- [mwbecompliance@idoa.in.gov](mailto:mwbecompliance@idoa.in.gov)
- [www.in.gov/idoa/mwbe/payaudit.htm](http://www.in.gov/idoa/mwbe/payaudit.htm)





# Question/Inquiry Process

- All questions/inquiries regarding this RFP must be submitted by 3:00 PM Eastern Time on January 13, 2020
- Questions/Inquiries should be submitted in Attachment I, Q&A Template, via email to [ChildWelfarePlan@dcs.in.gov](mailto:ChildWelfarePlan@dcs.in.gov) and must be received by the time and date indicated above.
- The subject line of the email submissions must clearly state the following: “**RFP 1000178 Questions/Inquiries – [INSERT PROVIDER NAME]**”.
- Following the question/inquiry due date, DCS personnel will compile a list of the questions/inquiries submitted by all Respondents. The responses will be posted to the DCS website according to the RFP timetable.
- Only answers posted on the DCS website will be considered official and valid by the State. No Respondent shall rely upon, take any action, or make any decision based upon any verbal communication with any State employee.
- Inquiries are not to be directed to any staff member of DCS or any other participating agency. Such action may disqualify Respondent(s) from further consideration for a contract resulting from this RFP.



# Question/Inquiry Process



State of Indiana Department of Child Services (DCS), Community-Based Family Preservation Services  
Attachment I - Question and Answer Response Template

Question No.	RFP Document	Section Number	Page	Topic	Specific Question/Inquiry
1	Please make a selection				
2	Please make a selection				
3	RFP Section 1: General Information and Requested Services				
4	RFP Section 2: Proposal Preparation Instructions				
5	RFP Section 3: Proposal Evaluation				
6	Attachment A - Service Standard				
7	Attachment B - KidTraks Provider User Guide				
8	Attachment C - Provider Narrative Template				
9	Attachment D - Service Narrative Template				
10	Attachment E - Sample Contract				
11	Attachment F - Principles of Child Welfare Services				
12	Attachment G - Assurances				
13	Attachment H - M/WBE Participation Plan Form				
14	Please make a selection				
15	Please make a selection				
16	Please make a selection				
17	Please make a selection				
18	Please make a selection				
19	Please make a selection				
20	Please make a selection				
21	Please make a selection				
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23	Please make a selection				
24	Please make a selection				
25	Please make a selection				
26	Please make a selection				
27	Please make a selection				
28	Please make a selection				



# IDOA Procurement Information

## IDOA PROCUREMENT LINKS AND NUMBERS

<http://www.in.gov/idoa/2354.htm>

1-877-77BUYIN (8946) For Vendor Registration Questions

<http://www.in.gov/idoa/2464.htm>

A. Secretary of State of Indiana:

Can be reached at (317) 232-6576 for registration assistance. [www.in.gov/sos](http://www.in.gov/sos)

B. See Vendor Handbook:

Online version available at

[http://www.in.gov/idoa/files/vendor\\_handbook.doc](http://www.in.gov/idoa/files/vendor_handbook.doc)

C. Minority and Women Owned Business Enterprises:

[http://www.in.gov/idoa/files/Certification\\_List\(48\).xls](http://www.in.gov/idoa/files/Certification_List(48).xls) for table of IDOA certified MBEs and WBEs. For more WBE's information <http://www.in.gov/idoa/2352.htm>



# Questions, Comments, Concerns?

- What are your thoughts?
- As a reminder, any verbal response is not considered binding; Respondents are encouraged to submit any question formally in writing if it effects the proposal that will be submitted to the State.

# THANK YOU!





INDIANA  
DEPARTMENT OF  
CHILD  
SERVICES

*“Indiana children will live in safe, healthy and supportive families and communities.”*

